

# MEGUG By-Laws Summary

## Membership Fees

- Due July 1<sup>st</sup>
- Notices sent out no later than June 1<sup>st</sup>
- Notices sent to those who have not paid their fees by Aug 1<sup>st</sup>
- Fees not paid by Sept 1<sup>st</sup> = loss of membership
- New Members joining on/after April 1<sup>st</sup> shall be credited to the next membership year

## Classes of Membership

- Regular Member
  - Pays typical fee and is a voting member
- Student Member
  - Student, pays reduced rate fee and is a voting member
- Life Member
  - Pays no fee and is a voting member
- Sustaining Member
  - Pays additional fee
  - Includes one individual membership
  - Incentives and other benefits to be set by the Board
- Honorary Member
  - Pays no fee and is NOT a voting member

## Regular Business Meetings

- At least 2 Business Meetings per year
  - Business Meetings can be held in conjunction with other meetings/conferences
  - No cost to attend business meetings, but there may be a cost to attend the meetings/conferences held in conjunction with the business meeting

## Annual Business Meeting

- Vote on new Officers and/or Board of Directors

## Special Business Meetings

- Discretion of the Board of Directors – must give 7 days notice

## Voting

- Can be held at any business meeting or by mail

## Board of Directors

- All positions are held for 2 years
  - Officers are elected in even years
  - At-large Directors are elected in odd years

## **Committees**

- Nominating Committee – used to fill positions on the Board of Directors
  - Chair establishes committee each year and designates a chairperson
- Sponsorship Committee – generates and manages sponsorship of group activities
  - Chair presides over this committee
- Program Committee – develops and carries out the programs and facilities for all meetings
  - Vice Chair presides over this committee
  - Education Coordinator sits on committee
- Publicity Committee – maintains the website; develops rules and standards for the website
  - Secretary presides over this committee
- Membership Committee – solicits and tracks membership
  - Treasurer presides over this committee
- Scholarship Committee – reviews scholarship applications
  - Education Coordinator presides over this committee

## **Amendments**

- Amendments to the by-laws can be done at the annual business meeting or by mail
- Must give 20 or 30 days notice, respectively, to the members and provide a copy of the changes