

**Maine GIS User Group**  
**Board Meeting Minutes**  
**April 15, 2009**

**I. Nomination Committee (the Board) - slate of candidates**

We have three Board members that have confirmed that they will be vacating their seat on the Board as of the Annual meeting in June.

Those members are as follows:

- Cindy Pellett
- Claire Kiedrowski
- Michael Smith

We have had a good response from a number of people who are interested in joining as Board members. The criteria to be a Board member are as follows:

- Must be a member in good standing of the Maine GIS User Group
- Must be willing to serve

Election procedures are as following:

- President of MEGUG will contact the people that have expressed an interest ask if they would like to serve as a Board member.
- Treasurer will check as to whether nominees are members in good standing
- Nominee must pay the dues necessary to become a member in good standing
- Interested people will be nominated by the present Board
- Written ballot will be distributed at Annual Meeting and vote will be taken.
- Newly elected Board members will be announced at Annual Meeting

**II. New plan for recognizing Matthew and Greg**

- Board members that live or work closest to the former Board members will deliver the Clocks
- Aimee, Vinton and Mike White volunteered to deliver clocks. Aimee will pick up 2 of the clocks from Mike W.
- Dan will compose a letter thanking each former board member for their service. He will forward the letter and it will be delivered with the clocks.

**III. 4/29 Undergraduate Poster Competition and Job Fair**

Vinton thanked Mike White for all his work in getting the Poster Competition and Registration link up on the website. Steve Harmon will be the moderator for both panels

- Panel#1 Maine GIS Careers
- Panel#2 GIS Job seeking and Hiring Process

We have had only a few responses for panelists. Board members were asked to make personal calls to people in GIS that may be willing to participate as:

- Panelists
- Judges
- Vendor Tables
- 

**IV. May 1<sup>st</sup> MSLS Annual Meeting**

- Greg Copeland attended the Board meeting to discuss the MSLS meeting.
- A motion was made, seconded and the Board voted to have Greg Copeland as MEGUG liaison to the MSLS.
- Greg asked that another notice be sent out to the membership promoting the MSLS Annual Meeting
- and reminding them that MEGUG can attend the meeting at a reduced fee.
- Steve Weed, Nancy Armetrout and Rick Sutton have agreed to be speakers and participate on the open discussion panel.
- Aimee will participate on the panel as the face of Maine GIS.

**V. MEGUG Summer School/Annual Meeting**

- Dan will add the Annual Meeting to the Stakeholder News asking for subject ideas
- Mike W. is going to contact Maine Maritime to see about reserving rooms for the conference.

**VI. Scholarship/Grant Program**

- We have had 2 applicants for the Scholarship and 4 applicants for the Grant
- The Board decided that an applicant must be a present student not a graduating student to be eligible for the scholarship.

**VII. Update on Master Contact List**

- The Master Contact list is almost completed
- Jane is now working on researching bad emails and correcting them.

**VIII. MEGUG brochure, display, business cards etc.**

The Board discussed buying our own display as Claire will need her returned by the Annual Meeting. Aimee has researched prices and will order one. She asked for new appropriate maps to use for the Poster Contest and the MSLS meeting. Steve Harmon will forward a power point he did regarding GIS Jobs and Hiring processes.

**IX. Evolution of Modern Mapping**

We have received a thank you letter for our pledge to donate and they have asked for the check. Now that we have confirmation that the program is going forward, the Board agreed to send a check. Dan will forward the letter to Steve and he will send the check.

**X. Committees**

Aimee went over list of recent volunteers for the committees. Until after July 1<sup>st</sup>, the Board itself will fulfill the duties of the nominating committee.

**XI. Roundtables**

Aimee attended a meeting of Utility Professionals with Justin Richardson. He has asked that we help to promote and maybe participate in one their meetings. The next one is June 11<sup>th</sup> in Brunswick.

**XII. Treasurer's Report**

Steve Harmon, MEGUG Treasurer gave the Treasurer's Report

**XIII. Administrative Assistant Contract Extension**

Jane Faulkner was not present for discussion.

Respectively submitted,

Jane E. Faulkner  
Administrative Assistant  
Maine GIS User Group